



## FRIENDS of FREDERICK COUNTY

*Preserving the unique character and quality of life in Frederick County, Maryland  
through public education, active civic engagement and government oversight*

January 31, 2011

Official Custodian of Records  
Board of County Commissioner for Frederick County  
c/o Linda Thall,  
Sr. Assistant County Attorney  
Winchester Hall  
12 East Church Street  
Frederick, Maryland 21701-5447

RE: Request to Inspect and Copy Public Records

Dear Official Custodian of Records:

§1. Definitions. – In this Request, the following terms shall have the meanings indicated:

“BOCC” shall mean the Board of County Commissioners for Frederick County, Maryland.

“Friends” shall mean Land and Cultural Preservation Fund, Inc., t/a Friends of Frederick County.

“Official custodian” shall have the meaning set forth in SG §10-611(d).

“Option” shall mean that certain Option to Purchase Agricultural Land Preservation Easement dated June 23, 2008 by and between Brian L. Blickenstaff and the BOCC, recorded among the land records of Frederick County, Maryland in Book 7061, page 545.

“Request” shall mean this Request for Copies of Public Records and any amendments thereto.

“SG” shall mean the State Government Article of the Annotated Code of Maryland.

§2. Request. – Friends would like to inspect all public records created or received by the BOCC, its agents & employees, after November 1, 2010 arising out of, in relation to, or in connection with, the Option. This request includes any public records pertaining to any meetings, telephone messages, electronic mail, letters, correspondence, etc. between any and all members of the BOCC and Brian L. Blickenstaff, his agents, employees and attorneys. After inspection, Friends may desire to have copies of some or all of the requested public records.

§3. Authority for Request. – Friends makes this Request pursuant to SG §§10-614(a)(1) & -620(a)(1)(i).

§4. Fees; Deposit. – Friends understands that you may charge a reasonable fee to cover the costs of retrieval, copying and mailing the requested public records. Please let Friends know if you require a deposit.

Thank you very much for processing this Request. Please let me know if you require any additional information.

Sincerely,

Janice Wiles,  
Executive Director